

## Peer Editing Checklist

Your Name \_\_\_\_\_

Person's paper being edited: \_\_\_\_\_

### Directions:

- **Be sure to follow any directions given within a question.**
- **If you answer "no" to any of the questions, write a comment giving a suggestion about correcting the problem.**

1. Does the paper have the minimum amount of paragraphs necessary? Place an "X" on this sheet as you find the paragraphs. In the comment box, write suggestions for improving at least one of the paragraphs. Do not leave the comment section blank.

- \_\_\_\_\_ Introduction
- \_\_\_\_\_ 1<sup>st</sup> body paragraph
- \_\_\_\_\_ 2<sup>nd</sup> body paragraph
- \_\_\_\_\_ 3<sup>rd</sup> body paragraph
- \_\_\_\_\_ Conclusion

Comments:

|       |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |

2. Does each paragraph have the correct number of sentences (3-5)? If the answer is "no," give a suggestion for at least one paragraph that does not have enough sentences.

3. Suggest a CREATIVE title for the paper. If the title is already creative, explain what makes it creative.

4. Does the introduction catch your interest? Why or why not? Be specific.

5. What is the author's main idea (thesis)? Does the paper clearly support the thesis/controlling idea?

6. Are the sentences varied in length and structure? Did the writer use semicolons or a comma/conjunction to combine sentences?
  
7. Change three words in the paper to make the vocabulary level higher. (Use a thesaurus to do this appropriately, if need be.)
  1. \_\_\_\_\_ instead of \_\_\_\_\_
  2. \_\_\_\_\_ instead of \_\_\_\_\_
  3. \_\_\_\_\_ instead of \_\_\_\_\_
  
8. Mark any sentence fragments or run-on sentences you find. Don't correct them, though. That's the author's responsibility.
  
9. Mark any spelling errors your notice. Circle the words, but don't correct them. That's the author's responsibility.
  
10. Are any of the paragraphs confusing? List the paragraph number of any confusing paragraphs, and explain what makes the paragraph confusing.

11. For each body paragraph, fill out the following:

| Body Paragraphs  | Main Idea of Paragraph | Evidence Given to Support Main Idea |
|--|------------------------|-------------------------------------|
| 1 <sup>st</sup> <b>body</b> paragraph (not the introduction) |                        | 1.<br>2.<br>3.                      |
| 2 <sup>nd</sup> <b>body</b> paragraph                        |                        | 1.<br>2.<br>3.                      |
| 3 <sup>rd</sup> <b>body</b> paragraph                        |                        | 1.<br>2.<br>3.                      |

12. Mark any contractions (can't, won't, don't, aren't) you see.
13. Mark any usage of the word "you," "your," or "you're."
14. Mark any use phrases like this: "My paper is about..." "This essay is about..."
15. Do the paragraphs flow into each other? Does each paragraph flow well within itself, or does it seem to "jump around"? Mark any areas where this is a problem.
16. Have transition words (however, therefore, also, although, etc.) been used? If not, suggest where they can be added.
17. Do the verbs agree with the subjects of each sentence? For example, "they DO".....not "they does". Mark any areas where this is a problem.
18. If you were grading this paper, what would you give it? Look to the rubric in your packet. In the space below, write a score of 1, 2, 3, or 4. Then, explain why you gave it that particular score? (Be specific.)